



27th September 2018

Dear Parent/ Carer

KS4 - Year 10 Graphics Contribution Per Half Year

I am writing to you for your assistance in order to improve the lesson provisions for your son/daughter. In KS4 students undertake a wide range of activities in their graphics lessons. We believe it is important that parents and carers see the work produced and give them praise for their efforts. We are also aware of the busy lifestyles many of us have to fit around, and purchasing materials in such small quantities can be difficult and inefficient.

At times, it has been difficult for all pupils to complete the practical lessons due to not having the materials requested. This means that they either miss the development of skills, or as a school we provide the materials to these pupils to ensure that they are able to complete the practical element, but they do not take the completed project home.

In light of this and in order to best address pupils completing all practical elements, we are requesting a £10.00 contribution towards the cost of the materials. This contribution will cover the cost of the materials whilst you son/daughter is studying graphics for each half year.

Contributing £10.00 at the beginning of each half year towards the cost of materials should ensure that all pupils are able to complete the practical elements and that all projects can be sent home with pupils.

Payments can be made via our on-line system, ParentMail and we would appreciate the first payment being actioned before October half term, and the second before February half term 2019, to enable materials to be purchased.

Should you have any questions regarding ParentMail, or need to set up your account, please contact the academy on 01502 574474.

I would like to thank you in advance for your support.

Yours sincerely

Mrs Buckenham
Head of Department – Technology and Care