

Ormiston Academies Trust

Ormiston Denes Academy Provider Access Policy Statement

Policy version control

Policy type	Statutory, OAT template strongly recommended
Author	Paula Arrowsmith
Approved by	Paula Arrowsmith, January 2019
Release date	January 2019
Next release date	January 2020
Description of changes	No changes to wording – reviewed, approved and reformatted only

Contents

1. Introduction	3
2. Student entitlement.....	3
3. Management of Provider Access Requests	3
3.1. Procedure.....	3
3.2. Opportunities for access	4
4. Premises and facilities	4

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1. Procedure

A provider wishing to request access should contact Carole Budgeon, Careers Leader. Telephone 01502 574474 ext 163 or 07932 586 091. Email: cbudgen@ormistonden.co.uk

3.2. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Chooseday Tuesday - regular weekly lunchtime event	Chooseday Tuesday - regular weekly lunchtime event Annual Careers Fair	Chooseday Tuesday - regular weekly lunchtime event
Year 9	Chooseday Tuesday - regular weekly lunchtime event	Chooseday Tuesday - regular weekly lunchtime event Annual Careers Fair	Chooseday Tuesday - regular weekly lunchtime event
Year 10	Chooseday Tuesday - regular weekly lunchtime event	Chooseday Tuesday - regular weekly lunchtime event Annual Careers Fair	Chooseday Tuesday - regular weekly lunchtime event
Year 11	Chooseday Tuesday - regular weekly lunchtime event Post 16 Options evening Raising Achievement evening Year 11 assemblies	Chooseday Tuesday - regular weekly lunchtime event Annual Careers Fair Year 11 assemblies Raising Achievement evening	Chooseday Tuesday - regular weekly lunchtime event GCSE Results day

Please speak to our named Careers leader to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the school’s approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

4. Premises and facilities

The school will make the entrance hall , sports hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.