



22nd September 2020

Dear Parent/Carer

### Lockdown Drill

There are a small number of situations where, in the interest of safety for students and staff, we would secure the academy with all our students and staff inside. Examples of when this could happen include:

- A dangerous individual in the locality.
- An intruder on the academy site with the potential to pose a risk to students, staff or visitors.
- A major incident outside the academy.
- A serious accident on or near site.

If this happens, the academy will enter into a lockdown period.

In line with our policy for the fire evacuation, we carry out an annual lockdown drill in school so that students are familiar with the procedure. **The drill this year is scheduled to take place on Wednesday 23rd September.** During this drill, we will not contact parents, but will reassure students that this is a drill and that there is no need for alarm.

Thank you for your support.

Yours faithfully

Mr J Lowden  
Vice Principal – Safeguarding, Compliance and Inclusion

