



Return to School Summary September 2020

Safeguarding is of paramount importance. We understand that the COVID19 pandemic can trigger or intensify feelings of anxiety, particularly given that young people have not regularly been in a formal educational setting for a considerable period, including those whom may find changes to routine more challenging.

In order to help best prepare our students for their return to school, this summary is designed to outline the steps we are taking to ensure this is done as safely as possible. Our additional safety measures include:

- Establishing year group bubbles where students from each year group will have:
 - Designated entrances/exits
 - Specific classrooms
 - Allocated toilets
 - Designated inside and outside social spaces
 - Lunch deliveries to year group areas
 - Access to a range of support/intervention through a designated inclusion provision
- Additional hand sanitiser stations
- A revised behaviour policy to reinforce the expectations of personal hygiene and, where possible, social distancing.
- Enhanced cleaning protocols, focusing on high traffic areas and touch points (e.g. handrails/door handles) and any resources needed across bubbles between each use (e.g. specialist teaching rooms)

Please find below details of how students access the academy site, dependent on their year group:

	Year 7	Year 8	Year 9	Year 10	Year 11
Arrival Time	Between 8:30-8:45				
Arrival Gates for all Years	Front of School (North/Vehicle Entrance)		Front of School (South/Pedestrian Gate)		
					
Year Group Entrance	Doors off car park, next to M8 Follow Red Signs 	Doors to MFL Block/C1 Follow Purple Signs 	Doors by astro turf/PE changing rooms/history classrooms Follow Yellow signs 	Doors off car park/next to C2/main corridor Follow Green signs 	Doors by conference room/ /bike sheds Follow Blue signs 
Year Area Classrooms	M2-M8	C1, PE1, MFL1-4	H1-H8	E1, E2, E9, S7, C2, C3, M1	E3-E8, E10-12
Inside Social Area	New Hall	Gym	H3/H4	Entrance Hall	Assembly Hall
Outside Social Area	Courtyard and garden	Quiet area next to car park	Field behind sports hall	Concourse and tennis court	Basketball court
Toilets	Formerly KS4 toilets (next to library)	Next to C1	Between H5 and H6	Formerly KS3 toilets (next to library)	Next to the conference room
Exit Time	15:10				

	P5 / Compulsory Catch-Up
Exit Gate	Front of School - Pedestrian Gate or North/Vehicle Entrance

Frequently asked questions:

1. How are the groups in my classes managed?
 - a. Group changes are reduced, where possible, such as being taught as tutor groups. Teachers move between year areas to reduce student movement around the academy.
2. How will I be supported on my return?
 - a. We have invested in additional welfare staff and reorganised the pastoral team based on year groups. You will have a form tutor, as well as a non-teaching pastoral manager and a head of year. The pastoral staff are based in your year area. Alongside this team, there is a member of staff to run our inclusion and support rooms, as well as our safeguarding officer, integration manager, attendance officer and SENDCo to organise support across each year group. Each year group is linked to their head of key stage who is a member of the senior leadership team
3. What happens to any interventions or support I used to have?
 - a. Each year area has a designated inclusion room, only accessed by students in that year group. Where possible, we would prefer students to be in lessons to catch up on any lost learning, but we have a team ready to assist you with any difficulties you experience in order to support this aim.
4. Who are the key staff linked to my year group?

Year Group	Pastoral Manager	Head of Year	Head of Key Stage
7	Mrs Honey Turpin	Mrs Rachel Read	Mr Courtney Senior
8	Mrs Karen Parkes	Mrs Kirsty Gardner	
9	Mr Jon Wilkinson	Mrs Georgia Ryan	
10	Mr Dean Fisher	Mrs Suzanne Smith	Mr Ben Jones
11	Mrs Gemma Calver	Mr Oliver Cooper	

5. What do I do if I am struggling?
 - a. Please let us know as soon as possible. You can do this by speaking to or emailing your form tutor, pastoral manager or head of year, or any member of staff. You can also report a concern online using the link on the academy's safeguarding page. Whilst we cannot promise confidentiality, we will deal sensitively with your concern and ensure the right people are aware so you are supported as effectively and quickly as possible.